

REFLECTION POINTE
Homeowners Association, Inc.
FILLABLE FORMS FOR CONSTRUCTION AND
MODIFICATIONS

July 15, 2026



REFLECTION POINTE ARCHITECTURAL CONTROL COMMITTEE APPLICATION, REVIEW AND CONSTRUCTION FEES

Submit this form and fees to initiate your Review to:

REFLECTION POINTE HOMEOWNERS ASSOCIATION, INC.

c/o Jonna Bingham, Association Manager

Property Matters Realty

PO Box 158, Gastonia, NC 28053

jbingham@propertymattersrealty.com

COMPLETE THE FOLLOWING:

Lot Number: _____ -S; -D; -P (if a Schematic Review only, circle -S; for Dock only circle -D; for Pool only circle- P)

Lot Street Address: _____

Registrant Name (primary contact): _____ Telephone: _____

Registrant's email address: _____

Lot Owner: _____ Telephone: _____

Lot Owner's email address: _____

COMPLETE THE FOLLOWING WHERE APPLICABLE:

- | | | |
|--------------------|--|-----------------------|
| 1. Initials _____ | HOA Assessments for current year (if not current) | Enter Amount: _____ |
| 2. Initials _____ | Main dwelling Schematic Review Only: \$600 | Enter Amount: _____ |
| 3. Initials _____ | Main dwelling Construction Documents Review and On-site inspections
\$1900 or \$1300 if the Schematic Review is prepaid | Enter Amount: _____ |
| 4. Initials _____ | Compliance Security Deposit Paid by Probationary Featured
Builder \$10,000 | Enter Amount: _____ * |
| 5. Initials _____ | Compliance Security Deposit Paid by Featured Builder: \$5,000 | Enter Amount: _____ * |
| 6. Initials _____ | Non-Refundable Road Impact Fee: \$5,000 paid by Owner | Enter Amount: _____ |
| 7. Initials _____ | Sewer Tap Fee paid by Owner: \$1,850 | Enter Amount: _____ |
| 8. Initials _____ | Sewer Top Protection paid by Owner: \$250 | Enter Amount: _____ |
| 9. Initials _____ | Pool Addition to the Home: \$500 | Enter Amount: _____ |
| 10. Initials _____ | Cabana, Gazebo or Outdoor Kitchen added to Home: \$500 | Enter Amount: _____ |
| 11. Initials _____ | Dock addition to lot: \$350 (Owner must use marine
contractor) | Enter Amount: _____ |
| 12. Initials _____ | Deposit for Dock, Riprap, Pool \$3,000 (Contractor or Owner) | Enter Amount: _____ * |
| 13. Initials _____ | Additional on-site inspection by ACC: \$300 | Enter Amount: _____ |
| 14. Initials _____ | Addition to an existing home/ Major Project: \$1725 (includes
\$525 for 3 on-site inspections) | Enter Amount: _____ |
| 15. Initials _____ | Compliance Security Deposit for an addition to an existing
Home /Major Project: 3,000 | Enter Amount: _____ |
| 16. Initials _____ | Sewer Grinder pumps are required for all Homes. (Contact
the Property Manager for the current price.) | Enter Amount: _____ |
| 17. Initials _____ | Application to become a Featured Builder: \$250 | Enter Amount: _____ |
| | | Total Enclosed: _____ |

- 1) ALL FEES ARE REQUIRED TO BE SUBMITTED WITH THIS FORM. CHECKS SHOULD BE MADE TO:
"Reflection Pointe Homeowners Association, Inc."
- 2) WHEN THE PROPERTY MANAGER HAS ENTERED YOUR INFORMATION INTO THE REVIEW PORTAL AND DETERMINED THAT ALL REQUIRED FEES HAVE BEEN PAID, YOU WILL RECIEVE AN AUTOMATED MESSAGE WITH INSTRUCTIONS ON HOW TO USE THE REVIEW PORTAL.
- 3) ONCE YOU ARE LOGGED INTO THE REVIEW PORTAL, SUBMIT ALL FUTURE MATERIALS TO THE REVIEW PORTAL.
- 4) ADDITIONAL OFFICE REVIEWS AND VARIANCE REQUESTS ARE BILLED AT RATE OF \$155/HALF HOUR OR ANY PORTION THEREOF.

*** NOTE:** Compliance Security Deposits are to be paid by the Featured Builder from the Featured Builder's funds. Owners should not advance this money to the Featured Builder. If there are no fines or other charges to the Featured Builder, the Compliance Security Deposit will be fully refunded. If the ACC assesses fines or charges to the Featured Builder it will be because of failure to follow the Architectural Guidelines or damaging Common Areas, other Lots, or the Community's property. Owners should not pay for the Featured Builder's negligence or lack of due diligence during construction. Exception: Owner may elect to pay the Compliance Security Deposit for Dock, Riprap, Pool construction, or major project, but should understand that they may lose the Deposit due to negligence of their contractor.

Reflection Pointe Architectural Application Forms - July 15, 2026 Edition

REFLECTION POINTE ARCHITECTURAL REVIEW CONSTRUCTION SPECIFICATIONS FORM

This form is required to be submitted with Construction Drawings, not with the Schematic

ALL INFORMATION, INCLUDING THIS FORM MUST BE SUBMITTED DIGITALLY AS A PDF.

DATE OF THIS SUBMITTAL: _____ LOT #: _____

PROPERTY ADDRESS: _____

FEATURED BUILDER: _____

NC CONTRACTOR LICENSE NUMBER: _____ LICENSE TYPE: Must be Unlimited NC General Contractor

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ EMAIL: _____

JOB SITE SUPERINTENDENT IF KNOWN: _____

SUPERINTENDENT LICENSE NUMBER IF THEY HAVE ONE: _____ LICENSE TYPE: _____

PHONE: _____ EMAIL: _____

ARCHITECT/DESIGNER: _____

NORTH CAROLINA LICENSE NUMBER: INDIVIDUAL _____ COMPANY _____

MAILING ADDRESS: _____

PHONE(S): _____ EMAIL: _____

CITY/STATE/ZIP: _____

ARCHITECT/ DESIGNER HAS GIVEN APPROVAL FOR THE USE OF THIS PLAN ON THIS SITE AND FURTHERMORE
HAS GIVEN PERMISSION FOR THE ACC TO COPY THEIR WORK FOR ITS USE: YES _____ NO _____

HEATED SQ. FT: 1ST FLOOR _____

2ND FLOOR _____

BASEMENT _____

OTHER _____

SUBTOTAL _____ (Heated)

UNHEATED SQ. FT.: SUBTOTAL _____ (Under Roof)

TOTAL SQ. FT. (ADD SUBTOTALS): _____ (Under Roof)

TOTAL HEATED SF WAS MEASURED BY _____ NC Real Estate Guides _____ IBC/IRC STANDARDS

EXTERIOR MATERIALS: (Specify website for Manufacturer, Color and Style or Pattern for all that apply. If website is not available, provide a digital photograph of proposed material taken in normal daylight)

BRICK: _____ COLOR: _____ STYLE _____

STONE: _____ COLOR: _____ STYLE _____

STUCCO: _____ COLOR: _____ STYLE _____

SIDING: _____ COLOR: _____ STYLE _____

OTHER: _____ COLOR: _____ STYLE _____

ROOF: _____ COLOR: _____ STYLE _____

WINDOWS: _____ COLOR: _____ STYLE _____

WINDOW TRIM: _____ COLOR: _____ STYLE _____

FRONT DOOR: _____ COLOR: _____ STYLE _____

SIDE OR REAR DOORS: _____ COLOR: _____ STYLE: _____

SLIDING DOORS: _____ COLOR: _____ STYLE: _____

SHUTTERS: _____ COLOR: _____ STYLE: _____

DRIVEWAY: _____ COLOR: _____ STYLE: _____

DRIVEWAY APRON: _____ COLOR: _____ STYLE: _____

DECK MATERIALS REAR: _____ COLOR: _____ STYLE: _____

UNDERPINNING REAR DECK: _____ COLOR: _____ STYLE: _____

FRONT PORCH DECK: _____ COLOR: _____ STYLE: _____

FRONT PORCH STEPS: _____ COLOR: _____ STYLE: _____

WALKS: _____ COLOR: _____ STYLE: _____

OTHER: _____ COLOR: _____ STYLE: _____

GARAGE DOOR: _____ COLOR: _____ STYLE: _____

FIREPLACE: _____ VENT/CHIMNEY: _____ CAP STYLE: _____

**UNVENTED GAS FIREPLACES AND EXPOSED METAL STACKS
OR EXPOSED SPARK ARRESTORS ARE NOT PERMITTED.**

EXTERIOR MATERIALS: (Specify website for Manufacturer, Color and Style or Pattern for all that apply. Also upload to the Review Portal at the Construction Document review a digital photograph of proposed material taken in normal daylight or a picture from the manufacturer's website for each material above. Compile all digital photographs in a single submittal - submit as a PDF.)

THE UNDERSIGNED CERTIFIES THAT HE/SHE WILL OBTAIN, PRIOR TO THE START OF CONSTRUCTION ACTIVITIES, BUILDING AND ZONING PERMITS ISSUED BY THE AUTHORITY HAVING JURISDICTION.

I acknowledge that I have completed and included everything on this checklist prior to submitting for final architectural review. I understand that this information has been requested by the REFLECTION POINTE HOMEOWNERS ASSOCIATION prior to my obtaining bank loans or building permits. I agree to abide by the Reflection Pointe Architectural Guidelines, July 15, Edition.

Lot Owner Signature

Date

Featured Builder Signature

Date

NOTE: APPLICATION WILL BE REJECTED IF SELECTION FOR ANY ITEM IS LEFT BLANK OR NOTED AS "TO BE DETERMINED" (TBD) OR SIMILAR.

CONTRACTOR INFORMATION FORM

(Submit with Site Staking Inspection Request)

THIS FORM IS REQUIRED TO ACCOMPANY THE SITE STAKING INSPECTION REQUEST ONLY.

GENERAL CONTRACTOR (LEGAL NAME) : _____

NORTH CAROLINA LICENSE NUMBER: _____ LICENSE TYPE: _____

MAILING ADDRESS: _____

PHONE(S) : _____ EMAIL: _____

NAME OF ON SITE SUPERVISOR: _____ PHONE: _____

HVAC CONTRACTOR (LEGAL NAME) : _____

NORTH CAROLINA LICENSE NUMBER: _____ LICENSE TYPE: _____

MAILING ADDRESS: _____

PHONE(S) : _____ EMAIL: _____

NAME OF ON SITE SUPERVISOR: _____ PHONE: _____

ELECTRICAL CONTRACTOR (LEGAL NAME) : _____

NORTH CAROLINA LICENSE NUMBER: _____ LICENSE TYPE: _____

MAILING ADDRESS: _____

PHONE(S) : _____ EMAIL: _____

NAME OF ON SITE SUPERVISOR: _____ PHONE: _____

PLUMBING CONTRACTOR (LEGAL NAME) : _____

NORTH CAROLINA LICENSE NUMBER: _____ LICENSE TYPE: _____

MAILING ADDRESS: _____

PHONE(S) : _____ EMAIL: _____

NAME OF ON SITE SUPERVISOR: _____ PHONE: _____

LANDSCAPE CONTRACTOR (LEGAL NAME) : _____

NORTH CAROLINA LICENSE NUMBER: _____ LICENSE TYPE: _____

MAILING ADDRESS: _____

PHONE(S) : _____ EMAIL: _____

NAME OF ON SITE SUPERVISOR: _____ PHONE: _____

NOTE: SUBMIT TO THE REVIEW PORTAL AT LEAST FIFTEEN (15) BUSINESS DAYS PRIOR TO THE REQUESTED DATE OF THE STAKING INSPECTION.

Initials: _____ CONFIRMATION OF INSURANCE:

Attached are the insurance endorsements required by the Guidelines.

I agree to abide by the Reflection Pointe Architectural Guidelines. I also confirm that I have briefed all trade contractors and subcontractors on the Reflection Pointe Architectural Guidelines.

Featured Builder Signature

Date

REFLECTION POINTE ARCHITECTURAL CONTROL COMMITTEE
FEATURED BUILDER APPLICATION

THIS FORM IS REQUIRED IN ORDER TO APPLY TO BECOME/REMAIN A FEATURED BUILDER.

Submit the form to:

REFLECTION POINTE HOMEOWNERS ASSOCIATION, INC.
c/o Jonna Bingham, Association Manager
Property Matters Realty
PO Box 158, Gastonia, NC 28053
jbingham@propertymattersrealty.com

BEFORE YOU APPLY, READ THE FOLLOWING:

An applicant for the Featured Builder Program must have been the "Builder of Record" for the projects submitted as references, and not merely the job superintendent while employed by another company. The projects must not be for a family member nor your personal home. This will help ensure the ACC can obtain unbiased opinions of your work. All homes listed must be four years old or less at the time the CO was issued, and must be custom homes created by a designer or architect for that client, and not modified plans found in a plan book or on the internet. The proposed builder must be able to confirm through their website or other means that they are primarily a custom home builder for individual clients using custom home plans:

SEE ITEM 17 on the APPLICATION FORM FOR THE REQUIRED FEE FOR THIS APPLICATION

COMPANY NAME: _____

QUALIFIER NAME: _____

LICENSE NUMBER: _____ TYPE: _____

LICENSE LIMIT: Must be Unlimited OPTIONAL COMPANY BROCHURE IS ATTACHED

CONTACT NAME AND PHYSICAL ADDRESS OF THE MOST RECENT THREE PROJECTS IN THIS AREA OF SIMILAR SCOPE AND VALUE TO WHAT IS REQUIRED IN REFLECTION POINTE.

HOME NUMBER ONE:

Contact Person for whom the home was built: _____ Telephone # _____

Physical Address of the Home: _____ City: _____ State: _____

Total Heated Square Footage: _____ Total Square Footage Under Roof: _____

If built in a planned community with Architectural Guidelines, name of community: _____

Number of Months under Construction: _____ Total value of your contract: _____

Name of the Architect or Designer of the home: _____ Telephone #: _____

Date of Completion: _____

HOME NUMBER TWO:

Contact Person for whom the home was built: _____ Telephone # _____

Physical Address of the Home: _____ City: _____ State: _____

Total Heated Square Footage: _____ Total Square Footage Under Roof: _____

If built in a planned community with Architectural Guidelines, name of community: _____

Number of Months under Construction: _____ Total value of your contract: _____

Name of the Architect or Designer of the home: _____ Telephone #: _____

Date of Completion: _____

HOME NUMBER THREE:

Contact Person for whom the home was built: _____ Telephone # _____

Physical Address of the Home: _____ City: _____ State: _____

Total Heated Square Footage: _____ Total Square Footage Under Roof: _____

If built in a planned community with Architectural Guidelines, name of community: _____

Number of Months under Construction: _____ Total value of your contract: _____

Name of the Architect or Designer of the home: _____ Telephone #: _____

Date of Completion: _____

I certify that I am the general contractor and builder of record for the above three homes. I certify that all work on these homes was completed by my company and/or by subcontractors and suppliers I engaged to complete the home. I further certify that the majority of the work I engage in is the construction of custom homes for individual clients using custom home plans.

SIGNATURE OF CONTRACTOR MAKING SUBMITTAL: _____

PRINT NAME: _____ DATE: _____

REFLECTION POINTE ARCHITECTURAL REVIEW

REQUEST FOR ON-SITE INSPECTIONS

1. **STAKING INSPECTION** A STAKING INSPECTION MUST BE SCHEDULED FIFTEEN (15) BUSINESS DAYS IN ADVANCE AND APPROVAL TO PROCEED MUST BE ISSUED PRIOR TO LOT CLEARING.

At the Staking Inspection, provide for or show plans for:

Using 2" minimum polyethylene flagging tape, mark the location of the Lot lines and along major walls of the proposed Home and proposed finished driveway.

Clearly mark all areas to be cleared.

Install the sample board. This needs to be fully complete and approved prior to the approval to start construction.

Flag all hardwood trees to be saved that are larger than six inches (6") in diameter, measured at the base that are fifteen (15) feet outside the boundary of the home, for inspection/approval by the ACC.

Reference Article 4.2 in the Guidelines for silt fence requirements.

Install a silt containment screen in the nearest catch basin downstream of the site.

Install orange construction fencing for specimen trees, water meters or other service items such as transformers or lamp posts.

Call for the removal of the Sanitary Sewer connection box: 980-722-1804 (or 1802).

Install signs directing workers to park on the site and not on the street. Provide adequate on- site parking. Install caution signs near the lot where visibility along the road may be impaired.

Display the NC Lien Agent Information on the Featured Builder sign or the sign which displays the building permit. (See Section 3.10 and Section 8.4 of the Architectural Guidelines).

Signature of Person Requesting Inspection:

Date

NO CONSTRUCTION ACTIVITY OF ANY TYPE (INCLUDING, WITHOUT LIMITATION, SITE CLEARING, GRADING WORK, TREE CUTTING, OR TREE REMOVAL) CAN COMMENCE ON A LOT UNTIL THE ACC HAS APPROVED THE FINAL BUILDING PLANS APPLICATION WITH THE FINAL BUILDING PLANS, CONSTRUCTION SPECIFICATIONS FORM, AND THE CONTRACTOR INFORMATION FORM.

2. **LOT CLEARING INSPECTION**

At the Lot Clearing inspection: Using 2" minimum polyethylene flagging tape, mark the major walls of the Home.

Install the stone construction drive with 2"-3" aggregate surge stone, 50' long x 20' wide x 6" deep as a first step in clearing the site.

This step may be done at site staking. Install the silt fencing and catch basin screen.

Install the dumpster and the commercial portable job toilet with the door facing the proposed Home and away from the Road.

Signature of Person Requesting Inspection:

Date

3. **INSPECTION AT DRY-IN:**

AT THE POINT THAT THE HOME HAS ROOFING AND THE WINDOWS AND DOORS ARE INSTALLED, THE OWNER OR FEATURED BUILDER SHOULD NOTIFY THE ACC VIA THE REVIEW PORTAL TO CONDUCT AN INSPECTION. THE REVIEW WILL BE SCHEDULED AS SOON AS PRACTICAL BY THE ACC. CONSTRUCTION SHOULD CONTINUE WITHOUT REGARD TO THE TIMING OF THE ON-SITE REVIEW.

Signature of Person Requesting Inspection:

Date

4. **FINAL INSPECTION**

UPON COMPLETION OF THE HOME AND ALL LANDSCAPE AND FEATURES, THE OWNER OR FEATURED BUILDER SHOULD CALL FOR A FINAL REVIEW. THIS REVIEW WILL BE PERFORMED TYPICALLY WITHIN FIFTEEN (15) BUSINESS DAYS OF THE REQUEST. THE REVIEW WILL BE MADE WITH RESPECT TO SITE CLEAN-UP AND WILL RESULT IN THE ACC'S DETERMINATION OF THE AMOUNT OF COMPLIANCE SECURITY DEPOSIT TO BE REFUNDED TO THE FEATURED BUILDER (OR THE OWNER, IN THOSE CASES WHERE THE OWNER SUBMITTED THE COMPLIANCE SECURITY DEPOSIT FOR MAJOR PROJECTS, DOCKS, POOLS, CABANAS, ETC.)

Signature of Person Requesting Inspection:

Date

UPLOAD THIS FORM TO THE REVIEW PORTAL EACH TIME YOU WISH TO SCHEDULE AN
ON- SITE INSPECTION (SUBMIT THIS FORM DIGITALLY)

Reflection Pointe Architectural Application Forms - July 15, 2026 Edition

ARCHITECTURAL CONTROL COMMITTEE INSPECTION REPORT

☐ Staking ☐ Lot Clearing ☐ Dry-In ☐ Final ☐ Additional

Lot Number: _____ Date: _____ Owner: _____

Featured Builder: _____

Superintendent: _____ Phone: _____

Road and Curbing Inspection: Start Point _____

Staking

Y N Site Boundaries Marked

Y N House Staked as planned

Water Meter: Box in place? Y N Protected? Y N Protect prior to construction start. Add Siphon Break. Y N NA In-Place

Sewer System: Municipal? Y N Protected? Y N Other Sewer requirements addressed? Y N (If N see notes)

Site drainage expected or confirmed to not encroach onto neighboring lot? Y N NA (see notes)

Tree Save: Save trees Marked? Y N Clearing area defined? Y N Other? e.g. Buffer Areas sectioned off? Y N NA (see notes)

Sample Board approved? Y N If N, see notes. Y N Required lot number designation on the sample board?

Building materials (to be) stored on another lot? Y N If Yes, neighboring property approval letter provided? Y N

Lot Clearing

Y N Stone for Driveway

Y N Dumpster

Y N Portable toilet

Y N Boundaries Marked

Y N House Staked as planned

Y N Silt fencing

Y N Catch basin screen

Dry-In

Y N Stone Driveway in good condition

Y N Dumpster location & site trash good

Y N Portable toilet location good

Y N Materials on home same as on board

Y N Roofing as approved?

Final

Y N Driveway Stone Removed

Y N Dumpster Removed

Y N Port-a-Potty Removed

Y N Materials same as board

Y N Landscape as approved

Y N Mailbox in Place

Building materials (to be) stored on another lot? Y N If Yes, neighboring property approval letter provided? Y N

Road damaged or needs cleaning? Y N _____

Notes: _____

SPECIAL CONSIDERATIONS:

- 1) Featured Builders are responsible for maintaining site. Featured Builder shall keep roadway clear of all debris, or HOA will charge for cleaning or deduct from the Compliance Security Deposit.
- 2) Requirements for neighboring sites. Owner/Featured Builder must have written approval to use neighboring properties or the Common Area for any purpose.
- 3) This review is based solely on compliance with the Architectural Guidelines and does not constitute approval of non-compliant design, unless specifically identified as an approved variance, and does not relieve the Owner or Featured Builder of the responsibility to fully comply with the Architectural Guidelines. Approval does not in any way represent an opinion on the adequacy of the construction, the suitability of proposed building materials, or methods of construction.
- 4) The ACC may enter the property at any time to repair silt fences, erect barriers, or for observation, and reporting on non-compliant construction.

APPROVAL LEVEL• Where asterisk appears next to lines above, it indicates an item which needs immediate attention.

☐ Approved (to start or continue) ☐ Conditional (see notes) ☐ Not Approved ☐ Non-Compliant - Requires Resolution

☐ Incomplete - Additional On-Site Inspection Required (Additional Review Fee will be deducted from the Compliance Security Deposit) \$ _____

Y N Was neighboring property restored after construction completed? _____

Y N Final: Is Compliance Security Deposit Authorized for release? If No, explain. _____

Signatures Owner: _____ Builder: _____ ACC: _____

Print Name: Owner: _____ Builder: _____ ACC: _____

NOTE: ALL COMMUNICATION SHOULD OCCUR VIA THE REVIEW PORTAL

Reflection Pointe Architectural Application Forms - July 15, 2026 Edition

**REFLECTION POINTE ARCHITECTURAL REVIEW
MINOR PROJECT APPLICATION
(ONE PAGE)**

**Submit this form for Minor Projects (only)
SUBMIT THIS FORM ONLY, TO:**

REFLECTION POINTE HOMEOWNERS ASSOCIATION, INC.
c/o Jonna Bingham, Association Manager Property Matters Realty
PO Box 158, Gastonia, NC 28053
jbingham@propertymattersrealty.com

**REGISTRANTS WILL BE NOTIFIED BY EMAIL WITH INSTRUCTIONS ON HOW
TO MAKE SUBMITTALS.**

All submittals are required to be digital and must be uploaded to the ACC Review Portal:

COMPLETE THE FOLLOWING:

Lot Number: _____ - M (Project will be registered with – M in suffix)

Lot Street Address: _____

Registrant Name (primary contact): _____

Registrant email address: _____

Registrant Telephone: (____) _____

Lot Owner (if different): _____

Lot Owner email address: _____

_____ Application is for Part A Minor Project. A payment of \$450 is enclosed for each item.

_____ Application is for Part B Minor Project. A payment of \$125 is enclosed for each item.

**OWNER ACKNOWLEDGES THAT HE/SHE HAS READ AND AGREES TO CONFORM TO
THE REFLECTION POINTE ARCHITECTURAL GUIDELINES.**

See Article 4.17 for pool additions and Article 7.11 for dock additions.

Owner Signature: _____ Date: _____

Once you are logged into the Review Portal, upload a description of your proposed work or a graphic to the Review Portal. The review period may take up to fifteen (15) business days. The Registrant will be notified by email from the Review Portal of the ACC's determination.

Notify the ACC via the Review Portal when the Minor Project is completed.

See next page for list of Minor Projects

REFLECTION POINTE

Minor Projects (added to an existing Home)

Part A Projects

<u>Section</u>	<u>Project Descriptions</u>
	Decks and Balconies
	Deck Covers
	Retaining Walls
	Gazebos
	Greenhouses
	Landscape Modifications (Major)
	Accessory Buildings
	Patios with Roofs
	Exterior Painting (If a new color)
	Roof Replacement (confirm that material qualifies per the Architectural Guidelines)
	Solar Energy Devices
	Solar Shades
	Siding Replacement
	Sport Courts
	Rip Rap added to shoreline

Part B Projects

<u>Section</u>	<u>Project Descriptions</u>
	Fences
	Awnings
	Disability Access
	Door Additions
	Security Enhancements
	Drainage Changes
	Skylights
	Window Tilting & Security Bars
	Ponds and Water Features
	Rooftop Equipment Shutters
	Wind Vanes
	Vents
	Window Replacement
	Raised Beds for Flower or Vegetable Gardens
	Therapy Spas
	Rain Barrels
	Permanent Basketball Backboards
	Lights and Lighting Modifications
	Paving for Driveways, and Patio Areas
	Landscape Elements

The ACC reserves the right to move Minor Projects from the "B" category to the "A" category, with a changed fee, when the scope of the Minor Project requires additional technical input.

NOTE: Major Projects as defined in Section 3.15 B of the Architectural Guidelines require a full Construction Documents Review as described in Article 3.4 of the Architectural Guidelines.